



Tri-County Humane Society

Central Minnesota's independent, non-profit animal shelter

735 8th St. NE PO Box 701

St. Cloud, MN 56302-0701

Phone: (320) 252-0896

www.tricountyhumanesociety.org

APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, creed, color, age, sex, religion, or national origin.

PERSONAL INFORMATION				DATE
NAME			PRIMARY PHONE	
ADDRESS	CITY	STATE	ZIP	ALTERNATE PHONE
Have you ever applied to TCHS before? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, when?				
Who were you referred by?				
POSITION DESIRED			DATE YOU CAN START	SALARY DESIRED
Have you ever been convicted of a felony, pled guilty to a felony, or been placed on probation for a felony offense? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please provide the following information for each occurrence (Note: A conviction will not necessarily disqualify you for employment):				
Date:	Charge:	Location of legal proceeding:		

EDUCATION				
SCHOOL NAME	CITY, STATE	MAJOR COURSE OF STUDY	# OF YEARS ATTENDED	DEGREE
HIGH SCHOOL				
COLLEGES				
GRADUATE SCHOOL				
TRADE SCHOOL OR OTHER				

REFERENCES			
NAME	PHONE	RELATIONSHIP	YEARS ACQUAINTED

EMPLOYMENT - Please list all employers starting with the present.

NAME/COMPANY	ADDRESS	PHONE	DATES From - To
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POSITION HELD	EARNINGS Starting Ending	SUPERVISOR Name & Title
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ARE YOU CURRENTLY WORKING FOR THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No	IF NO, WAS SEPARATION VOLUNTARY? <input type="checkbox"/> Yes <input type="checkbox"/> No
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SUMMARY OF PRIMARY RESPONSIBILITIES

MAY WE CONTACT EMPLOYER FOR REFERENCES? <input type="checkbox"/> Yes <input type="checkbox"/> No	IF NO, PLEASE PROVIDE REASON
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NAME/COMPANY	ADDRESS	PHONE	DATES From - To
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The TRI-COUNTY HUMANE SOCIETY is dedicated to the welfare of animals and to the education of people. Every employee plays an important role in caring for the sheltered animals and in conveying the message of respect for animals to the public. Because of this, we request that you answer the following questions within the space provided.

Many of the calls the shelter receives concern an animal that needs to be surrendered because of a behavioral problem. Would you feel comfortable talking about animal behavior? Please explain and/or give examples.

Please tell us what you know about the Tri-County Humane Society.

In what ways are you qualified to perform the duties outlined in the job description?

What are your main reasons for wanting the responsibilities required by this position?

How familiar are you with the various breeds of dogs and cats?

Do you have the time and interest to further your knowledge of animal behavior, breed identification and characteristics, and health care?

Describe your work ethics.

Have you ever had a pet die? How would you respond to someone who's pet has recently died or is bringing one in for us to euthanize?

What do you dislike about caring for animals?

Signature _____ Date _____